**Position:** Court of Protection and Mental Health Solicitor/CILEx **Salary:** £33 - £50k per annum (pro rata)

**Hours:** Full or part time hours considered

**Office:** Leeds

| **Characteristics** | **Essential** | **Desirable** |
| --- | --- | --- |
| **Qualifications** | Qualified Solicitor or CILEx – 3 years+ PQELaw Society Mental Health Panel AccreditationLAA Supervisor Standard in the Category of Community Care or Mental Health or working towards meeting the standard | Law Society Mental Capacity (Welfare) Accreditation |
| **Knowledge** | A solid understanding of matters arising out of the Mental Capacity Act 2005 and relevant legal proceduresKnowledge and application of the Mental Health Act 1983SRA Rules and RegulationsLegal Aid Agency contract requirements | Knowledge and application of the Care Act 2014SRA Accounts Rules |
| **Skills** | Excellent client care skillsAbility to work under pressure whilst meeting time and financial targetsTo be able to work as a team as well as on an individual basisAbility to manage own caseloadStrong written and verbal communications skillsAttention to detail | Management and supervisory skills |
| **Experience** | 3 years’ experience in Mental Health, Court of Protection and/or the Community Care category of workLegal Aid Agency fundingOwn advocacy experience Experience of acting for clients from all backgrounds, including extremely vulnerable clients | Legal Aid Agency contract supervisionRepresenting P through the Official Solicitor and/or another Litigation Friend and/or as Accredited Legal Representative (ALR)Use of computerised systems such as case management systems |
| **Other Attributes** | Ability to travel to other locations when requiredA demonstrable commitment to access to justice in our practice areas | Full UK Driving Licence preferable |