**Position:** Court of Protection and Mental Health Solicitor/CILEx **Salary:** £33 - £50k per annum (pro rata)

**Hours:** Full or part time hours considered

**Office:** Leeds

| **Characteristics** | **Essential** | **Desirable** |
| --- | --- | --- |
| **Qualifications** | Qualified Solicitor or CILEx – 3 years+ PQE  Law Society Mental Health Panel Accreditation  LAA Supervisor Standard in the Category of Community Care or Mental Health or working towards meeting the standard | Law Society Mental Capacity (Welfare) Accreditation |
| **Knowledge** | A solid understanding of matters arising out of the Mental Capacity Act 2005 and relevant legal procedures  Knowledge and application of the Mental Health Act 1983  SRA Rules and Regulations  Legal Aid Agency contract requirements | Knowledge and application of the Care Act 2014  SRA Accounts Rules |
| **Skills** | Excellent client care skills  Ability to work under pressure whilst meeting time and financial targets  To be able to work as a team as well as on an individual basis  Ability to manage own caseload  Strong written and verbal communications skills  Attention to detail | Management and supervisory skills |
| **Experience** | 3 years’ experience in Mental Health, Court of Protection and/or the Community Care category of work  Legal Aid Agency funding  Own advocacy experience  Experience of acting for clients from all backgrounds, including extremely vulnerable clients | Legal Aid Agency contract supervision  Representing P through the Official Solicitor and/or another Litigation Friend and/or as Accredited Legal Representative (ALR)  Use of computerised systems such as case management systems |
| **Other Attributes** | Ability to travel to other locations when required  A demonstrable commitment to access to justice in our practice areas | Full UK Driving Licence preferable |